CALIFORNIA
MASSAGE THERAPY
COUNCIL

One Capitol Mall, Suite 800 | Sacramento, CA 95814
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VIA FIRST CLASS MAIL

October 21, 2016

David Grossman, Dean
Fullerton College
321 E. Chapman Avenue
Fullerton, CA 92832

Re: Application for CAMTC School Approval

Dear Mr. Grossman:

Congratulations!

The California Massage Therapy Council ("CAMTC") is pleased to inform you that it has decided to approve your school for the massage program(s) identified below as of the date of this letter. This means that CAMTC will accept education received at your school for the program(s) identified below for CAMTC certification purposes. Please note that CAMTC approval of your school is limited to only the massage program(s) listed below and is only applicable for CAMTC certification purposes. CAMTC approval has no bearing on your approval by BPPE or any other certification or accreditation organizations, and does not replace these other approvals. Schools that have not received CAMTC approval for their massage programs may still operate in the State; CAMTC just will not accept education from those schools for certification purposes on or after July 1, 2016.

CAMTC has approved the following massage program(s) offered by your school for CAMTC certification purposes:

- Therapeutic and Sports Massage Therapist Level 1 – 792 hours

Your school has been issued CAMTC Approved School Number SCH0110. Please use your school code number in future communications with CAMTC.

CAMTC School Approval for your school is for the time period from October 21, 2016, through October 20, 2018. To prevent a possible lapse in your school's CAMTC School Approval, CAMTC needs to receive your application for re-approval at least six months prior to the approval expiration date.

Beginning July 1, 2016, CAMTC will only accept education from CAMTC Approved Schools for applications for certification received on or after July 1, 2016. For CAMTC Approved Schools, CAMTC will continue to accept education completed prior to July 1, 2016, unless otherwise designated. CAMTC reserves the right to review, investigate, and accept or deny any or all of the education submitted by individual certification applicants, even if completed at a CAMTC Approved School.

In order to maintain your school approval, you must comply with CAMTC's Policies and Procedures for Approval of Schools ("Procedures" – copy enclosed with this letter), which includes but is not limited to complying with the following:

- Maintaining your school's approval by one of the organizations listed in Procedure section 1.C.;
- Ensuring that your school and its owners, full and part-time employees, independent contractors, volunteers, and any other individuals who participate in school operations, including but not limited to management, staff, faculty members, advisory boards, and administrative personnel, obey all laws, rules and regulations;
- Notifying CAMTC within 15 days of all legal actions, arrests, police reports, and complaints against professional conduct involving the school and its personnel (owners, employees, independent contractors, volunteers, and all others that participate in school operations, including but not limited to management, staff, faculty members, advisory boards, administrative personnel, and students or graduates engaged in school or school massage related activities);
- Submitting only transcripts that accurately and truthfully reflect in-class, instructor-supervised education that incorporates appropriate school assessment of student knowledge and skills. Education that should not be included or that should be clearly noted on the transcripts include, but are not limited to, transfer hours, missed hours, and distance learning hours. CAMTC does not accept online or distance learning hours, including but not limited to, externships, homework, and self-study or credits through challenge examinations, achievement tests, or experiential learning; and
- Notifying CAMTC of any change of ownership, school name, physical or mailing addresses, contact information, staff employment, or substantial curriculum changes, as well as any change or disciplinary action with other approval and/or accrediting agencies. CAMTC must receive an application for change from the school no later than 30 days from the date of the change.

CAMTC thanks you for participating and cooperating with this new CAMTC School Approval process. We recognize the challenges of maintaining a massage program with

the high level of training required for CAMTC Certification. As such, you should proudly display the Certificate of CAMTC School Approval when received in a visible area of the school as a sign of this accomplishment. Your certificate will be sent out separately from this letter.

We look forward to working with CAMTC Approved Schools on continually improving the process while carrying out the law, identifying fraudulent and underperforming programs, and protecting the public.

Sincerely,



Joe Bob Smith
Director Educational Standards Division
California Massage Therapy Council